

Shared Governance Council Meeting

Minutes – March 12, 2008

Board Room 2:30 – 4:00 p.m.

Members Present: **Academic Senate**–Gail Kropp; **ASSC**– Harjot Sandhu, Lillian Nelson; **CCA/CTA/NEA**– Diane White; **CSEA**–Cynthia Simon; **Local 39**–Jeffery Lehfeltd; **Management**–Shirley Lewis, Esq.; **Minority Coalition**–Kevin Anderson; **Resource Persons**–Jay Field; Rich Christensen, Ed.D.; Charles Shatzer, Ph.D.; and Judy Spencer (Pro-Tem); **Superintendent/President**–Gerry Fisher

Members Absent: **Management**–Shirley Lewis, Esq.; **Minority Coalition**–Sal Alcalá; **Resource Persons**–Mazie Brewington, Robin Steinback, Ph.D., Lisa Waits, Ed.D., and Nora O’Neill

Guests: Steve Dawson, Chief of Police; and Camilla Casey, ASSC Vice President

1. (a) **Call to Order**

The meeting was called to order at 2:40 p.m. by Superintendent/President Gerry Fisher.

(b) **Approval of Agenda**

It was moved by Rich Christensen and seconded by Diane White to approve the agenda for the meeting, reversing the order of discussion from Animals on Campus Policy No. 1080, to item 2, and Board Policy Updates, No. 4774, to item 3. The motion carried unanimously with the noted changes.

(c) **Approval of Minutes**

It was moved by Harjot Sandhu and seconded by Kevin Anderson to approve the minutes of the February 27, 2008, SGC meeting as presented. The motion carried unanimously.

2. **Animals on Campus Policy No. 1080**

Dr. Richard Christensen reported that he met with the subcommittee on Friday, March 7, 2008, and discussed Policy No. 1080. Dr. Kevin Anderson and Dr. Shirley Lewis were able to craft language that the subcommittee believes will be acceptable to the Board. The subcommittee agreed to allow the public to use the perimeter road as well as the grass area that borders Suisun Valley Road in front of Buildings 500 and 600 if animals are picked up after and leashed. Animals inside the campus perimeter would not be allowed unless they are guide or service animals. Steve Dawson raised concerns relative to animals being left in cars unattended. The council members were in agreement to add language that conforms to current California Vehicle Code Section 597.7, making it clear that such offenses would be citable and arrestable. There was agreement that Kevin would draft the policy changes as discussed and to make this information available to the SGC before the next meeting.

There was discussion about a path that is being considered for use by the public that would take people off the perimeter road.

3. **Board Policy Updates**

Policy No. 4774 – Disciplinary Action – Classified Employees

Cynthia Simon reported that the CSEA lawyers, who are reviewing Policy No. 4774, have not made contact with her relative to their opinion of the proposed policy, Disciplinary Action – Classified Employees. Jeff Lehfeldt reported that the headquarters office for Local 39 has reviewed Policy No. 4774 and advised him to vote NO and advised further it should be discussed at the negotiations table. Diane White stated that the California Education Code does not preclude policies from being negotiated.

It was moved by Gail Kropp and seconded by Cynthia Simon to approve all Series 4000 Policies as previously discussed, with the exception of Policy No. 4774, which is deferred to a future date when CSEA legal counsel makes their recommendation, and to keep Policy No 4770 in effect until changed. The motion carried unanimously.

In keeping with the timeline for Board Policy updates, the Human Resources Board Policies, Series 4000, will go to the Board for information at their meeting scheduled March 19, 2008.

4. **Old Business – Gerry Fisher (Information)**

Status of Blue-light Phones

Gerry Fisher provided an update on the blue phone situation on campus. The emergency blue phone located in the parking lot at Vallejo is fully operational. The blue phone in front of Building 400 has been physically and mechanically installed, with electrical conduit put in place to pull the power and phone cable into it. The contractor has been directed to complete the installation this week so we will have a fully operational phone by Friday, March 14, in the afternoon. The blue phone in front of Building 1300, on the parking lot frontage road, is physically installed, both mechanically and electrically. The phone line needs to be connected to make it fully functional. Because there are many buried high voltage cables surrounding the phone, it is more practical and safe to install a wireless phone connection from Building 1300. This will be similar to the one at Vallejo and should work well. The wireless transmitter/receiver has been placed on order from a firm in Sacramento and should be here in a few days.

Status of Draft of the Facilities Use Procedures

In the absence of Mazie Brewington, S/P Fisher distributed to the SGC the general outline and timelines of the Facilities Use Policies and Procedures, which is Attachment A to the minutes.

S/P Fisher restated that the current policy and procedures are being enforced, with the exception of the insurance needs, which have been handled through the Task Force. The last step is for the Subcommittee to meet with the Governing Board Facility Use Subcommittee before the information goes to the full Board for approval.

The SGC was in agreement that Charles Shatzer should replace Deborah Mann on the Facilities Use Task Force, originally created by Dr. Perfumo, due to his assuming responsibility for the Community Services Office.

It was recommended that since there are faculty members serving on the SGC Subcommittee for Facility Use that reasonable accommodation be made for all members of the committee to be able to attend meetings.

5. **Review of Governing Board Agenda**

S/P Fisher reviewed the Governing Board Agenda for March 19, 2008, with the Shared Governance Council.

6. **College Area Reports/Announcements:**

➤ **Superintendent/President**

S/P Fisher reported that he attended the Northern California CEO Conference March 9 – 11, 2008 with 45 other CEOs from Northern California. Three sessions were particularly significant. The Honorable Jack Scott, State Senator, and Chair of the Senate Committee on Education and Senate Budget Subcommittee on Education, was the keynote speaker discussing California's budget crisis and the impact on California's community colleges. The Honorable John Vasconcellos, former California State Senator and Chair of Assembly Ways and Means, was a panelist for discussion around the economic, social and cultural challenges ahead in California's future. Fellow CEOs expressed concern about the accreditation team recommendations which are not being upheld by WASC.

➤ **ASSC** – Harjot Sandhu and Lillian Nelson

No report.

➤ **Academic Affairs** – VP Robin Steinback

Excused

➤ **CCA/CTA/NEA** – Diane White

Selected management, faculty and staff attended a California Education Coalition for Healthcare Reform (CECHCR) Committee meeting on March 3, 2008, at the Solano County Office of Education, to discuss health care training and costs. The faculty association will be appointing an adjunct faculty member to this committee as well.

➤ **CSEA** – Cynthia Simon

No report.

➤ **Local 39** – Jeffery Lehfeltd

No report.

➤ **Management** – Director Shirley Lewis

Excused

➤ **Minority Coalition** – Kevin Anderson and Dean Sal Alcalá

No report.

- **Student Services** – VP Lisa Waits

Excused

- **Human Resources** – Director Richard Christensen

No report.

- **Academic Senate** – Gail Kropp

No report.

- **Technology & Learning Resources** – VP Jay Field

S/P Fisher stated he reported at the recent Board meeting on an article that featured SCC and our saturation with wireless access and mobility on and off campus using Trapeze Smart Mobile Wireless Networking. There was also an article in the *Fairfield Daily Republic*.

- **Workforce & Community Development/Foundation/Community Services** – Charles Shatzer

No report.

- **Administrative and Business Service/FABPAC** – VP Mazie Brewington

Excused

7. **Other** – All

VP Field reported that the Banner “Mock Registration” was very successful. There is still work to be done, but the attempt went well and there was good input from students who participated. The staff, especially in Student Services, worked very hard to make the event work. S/P Fisher stated that the new target date for student registration going live is now May 5, 2008.

8. **Adjournment** – 4:07 p.m.

GFF:js